



Registration Form – Adult Education at DC 1707

2019

Directions: (Please read carefully.)

This registration form is available on our website www.dc1707.net. You can register for workshops and classes there and make your payment online using a credit card. **Classes and workshops are free for members unless otherwise indicated.** No checks or cash will be accepted for workshops or classes.

If you choose not to register online, then mail this form, a copy of your membership card (if member) and the Credit card payment receipt (if required) to: **DC 1707 Educational Corporation, 420 West 45th Street, New York, NY 10036 OR fax it to 646-887-0696**

You will receive a confirmation email/letter with dates and the location of the workshops/classes.

Questions? Call the Education Department at 212-219-0022.

Workshops

Violence Prevention – Latecomers will not be admitted.

____ Saturday, September, 28, 2019 10:00-12:00
Free for DC 1707 members; \$25 for nonmembers.

Child Abuse – Latecomers will not be admitted.

____ Saturday, September, 28, 2019 1:00-3:00
Free for DC 1707 members; \$25 for nonmembers.

Infectious Disease

____ 1:00 pm -3:30 pm **Tuesday, December 10, 2019**
Free for DC 1707 members, \$25 for nonmembers

Driving Defensively – Latecomers will not be admitted.

____ 8:30-3:00, **Saturday, September 21, 2019**

Must have a valid NY Driver's License

\$15 for DC 1707 members \$25 for nonmembers

Safety in Food Handling

____ 1:00 pm-3:00pm **Monday, December 9, 2019**
Free for DC 1707 members \$25 for nonmembers

Health & Safety for Custodians

____ 10:00 am – 12:00 pm **Tuesday, December 10, 2019**
Free for DC 1707 members \$25.00 nonmembers

DASA (Dignity for All Students) Workshop

____ Saturday, **October 26, 2019** 9:00am - 3:30pm
Free to DC 1707 members \$25 for nonmembers

OSHA 10-hour class (Construction)

10:00am – 4:00 pm **Wednesday, Dec. 11 & Thursday, Dec.12**
\$10.00 for DC 1707 members \$20.00 for nonmembers
(Must attend **BOTH** days)

CPR/First Aid: Saturday, September 14, 2019

10:00am-4:00pm **Cost: \$70** (please note the change)

Classes

Computer Classes:

	Days	Time	Start Date
____ Introduction to Computers	SAT	10:00am–2:00pm	TBD
____ Basic Word	SAT	10:00am–2:00pm	TBD
____ Intermediate Word	SAT	10:00am–2:00pm	TBD
____ Advanced Word	SAT	10:00am–2:00pm	TBD
____ Basic Excel	SAT	10:00am–2:00pm	10/5-11/2/19
____ Intermediate Excel	SAT	10:00am–2:00pm	11/16-12/14/19
____ Advanced Excel	SAT	10:00am–2:00pm	TBD
____ Power Point	SAT	10:00am-3:00pm	TBD
____ Basic QuickBooks	T&TH	5:45pm–8:45pm	TBD
____ Advanced QuickBooks	T&TH	5:45pm–8:45pm	TBD
____ Photoshop	T&TH	5:45pm-8:45pm	TBD

Education Preparatory Classes

____ EAS	SAT	10:00 – 3:00	9/21-10/5/19
____ CST Prep (Multi-Subject)	SAT	10:00 - 3:00	10/19-11/2/19
____ ATAS Prep (for teacher assistants)	SAT	10:00 - 2:00	10/5-11/2/19
____ LMSW Prep (for social workers)	SAT	10:00– 3:00	TBD
____ Math Tutoring	SAT	10:00 – 2:00	11/16-11/23/19

____ **CTLE workshops (interested)** Weekdays from 5:30-8:30pm

____ **Fire Safety Prep-10 hours (2 days)** Weekdays from 11-3(must attend both days)

____ **CDA Renewal Class** SAT 9:00 – 2:00

Call the Department for referrals to HSE and ESL classes

____ High School Equivalency (HSE) **OR** ____ ESL

☐ **CDA (interested?)** Check box and return

First name: _____ Middle/Maiden _____ Last name _____

Address _____ Apt. # _____

City: _____ State: _____ ZIP: _____ Last 4 digits SS # _____

Email Address _____ Date of Birth _____

Telephone: (W) _____ (H) _____ (C) _____

Please circle your Local: 95 107 205 215 253 389 or check here if a nonmember _____