Dear DC 37 Member,

We are writing to make sure you have information about how to get access to affordable child care options in your neighborhood. We know how important child care is to your family and your job. The City of NY funds child care centers all over the city for parents with low to moderate incomes. If you are over the income limit set by the City of NY, please pass on the information to someone who can use it. DC 37 is working to achieve more affordable child care for all members.

Enclosed are two lists
1) Child day care centers in your home borough, sorted by zip codes. A few centers are listed in *italics* because they are only partially funded by the City, so you must ask if they have a city funded spot available.
2) A list of network administrators that supervise and support group family day care homes in your borough. The right hand column lists the zip codes in which the network has homes. Group family day care means in a provider’s home or apartment.

Centers are preparing now for fall enrollment, so it is best to get your application in early. You should apply for each center that you are interested in. Both centers and family day care homes may also have space available right now.

Centers must have fully certified teachers, meet strict health and safety regulations and provide the high quality proper educational program for each age group. The staff in the centers are also our union sisters and brothers. Group family day care homes also have regulations to protect the safety and education of your children.

Call the centers or group family day care homes in your area to see if they have vacancies for a child in the age group you need care. **Please identify yourself as a DC 37 member when you call because we want to track how many members are served.** Go see the child care home or center to see if it is a place you would be comfortable using.

If so, fill out the application for subsidized care. Many centers are doing their own enrollment applications so that you do not have to go to the resource area. Ask if you can enroll directly at the center. What to bring with you:

✓ the birth certificate for EACH child in your family under age 18,
✓ proof of income (2 recent consecutive pay stubs, 6 if you do overtime and your checks vary) and spouses pay stubs if applicable.
✓ proof of your address – utility bill, lease agreement
✓ current medical forms showing all required vaccinations for the child who needs care
If you receive subsidy, you will only pay a co-pay to the provider based on your family size and total income, and the subsidy will pay the provider the rest. This subsidy may result in a HUGE savings in your budget. Many members reduce their costs by one-half. It is better to go through the process and try to get the benefits you are eligible for than to throw this letter away and not try.


<table>
<thead>
<tr>
<th>Family Size</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Family Income Must be LESS Than</td>
<td>$37,648</td>
<td>$43,784</td>
<td>$46,463</td>
<td>$54,293</td>
<td>$62,123</td>
</tr>
</tbody>
</table>

AFTER June 1, 2008

<table>
<thead>
<tr>
<th>Family Size</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Family Income Must be LESS Than</td>
<td>$38,500</td>
<td>$44,880</td>
<td>$47,700</td>
<td>$55,800</td>
<td>$63,900</td>
</tr>
</tbody>
</table>

Your total family income includes spouse income; if you are applying as a single parent you must file for child support as well, unless you have a good cause waiver.

For more information go to [www.nyc.gov](http://www.nyc.gov) search CHILD CARE and ACS or call 311 to get an application for ACS subsidized care.

You may also want to go to [http://www.ocfs.state.ny.us/main/becs/](http://www.ocfs.state.ny.us/main/becs/) and use the Search for Day Care Programs feature to find group family day care providers in your neighborhood. These listings are not limited by income ceilings; they accept private pay parents, so if you are over the income limits, this may be a useful resource.

You may also find this information and links on our website [http://www.dc37.net/about/services/daycare.html](http://www.dc37.net/about/services/daycare.html)

The lists and information were prepared with the assistance of our sister union DC 1707, AFSCME and Administration for Children’s Services Child Care Bureau.